

Presented by
Management Forum

CAPA (Corrective and Preventative Action)

5 December 2025

+ 15 June 2026, 4 December 2026

This course will cover CAPA methodology and documentation, diagnosing process improvement, developing options for process improvement, and planning and implementation in process improvements and CAPA.



Format:
Live online



CPD:
6 hours for your records



Certificate of
completion

Course overview

In today's highly regulated pharma, biotech, device and animal health industries, it is essential to use the most efficient processes and ensure compliance with an active corrective and preventive action (CAPA) system.

CAPA procedures are a frequent focus of regulatory inspectors and evidence will be required at any future inspections that CAPA actions have been implemented.

This course will provide you with an understanding of how to improve your processes and implement and document an effective CAPA quality system. The programme will include discussion of CAPA examples and case studies to enhance course learning.

Benefits of attending

- **Understand** CAPA methodology and documentation
- **Learn** tools and techniques to help make your existing processes more efficient and compliant
- **Discover** how you can address inspection findings using CAPA and process improvement
- **Share** best practice for CAPA

Who should attend?

This course has been specifically designed for those working in the pharma, biotech, device or animal health industries who are involved in process improvement and CAPA requirements.

Programme

Why is CAPA important?

Best practice for CAPA

CAPA methodology and documentation

- Identification
- Evaluation
- Investigation
- Analysis
- Action plan
- Implementation – execute the action plan, eg stakeholder analysis, the transition curve
- Follow-up – verify and assess the effectiveness of the CAPA
- Finding(s)

Diagnosing process improvement

- Using problem diagnosis (eg 'root cause' analysis) to understand why processes are unwieldy and help facilitate how to resolve inspection and audit findings

Developing options for process improvement and CAPA

- Being more creative in problem solving of process simplification issues
- Flowcharts
- Evaluation of the attractiveness/likely difficulty of changes
- Continuous improvement – an invaluable approach for improving the implementation of regulatory change

Planning and implementation in process improvements and CAPA

- Project managing process improvements and CAPA
- Managing the change and people issues
- Managing the stakeholders involved (stakeholder analysis)

Presenter



Laura Brown

Dr Laura Brown is an independent pharmaceutical QA consultant and is a recognised expert in QA including auditing SOPs for regulatory compliance. She has more than 25 years' international experience in the pharmaceutical industry in a number of senior roles and has worked for companies including GSK, Hoechst Marion Roussel, Farmitalia and Phoenix International. She has worked in several quality assurance roles which have included writing, reviewing and auditing SOPs and CAPA implementation and has helped companies prepare SOPs and review CAPA systems to meet regulatory requirements.

Course dates

| | | |
|------------------------|---|---|
| 5 December 2025 | Live online 09:30-17:00 UK (London) (UTC+00) <i>Course code 15147</i> | GBP 649 749 EUR 909 1,049 USD 1,043 1,199 Until 31 Oct |
| 15 June 2026 | Live online 09:30-17:00 UK (London) (UTC+01) <i>Course code 15957</i> | GBP 649 749 EUR 909 1,049 USD 1,043 1,199 Until 11 May |
| 4 December 2026 | Live online 09:30-17:00 UK (London) (UTC+00) <i>Course code 16604</i> | GBP 649 749 EUR 909 1,049 USD 1,043 1,199 Until 30 Oct |

How to book



Online:
ipi.academy/2014

Alternatively contact us to book, or if you have any queries:



Email:
info@ipiacademy.com



Phone:
[+44 \(0\)20 7749 4749](tel:+442077494749)

Discounts

- Booking more than one delegate on any one date qualifies for a **30% discount** on the second and subsequent places.
- Most events qualify for an **early booking discount** prior to 6 weeks before the course date. Be sure to check on our website, where the latest discounts will be shown.

Further information

Fee
The fee includes all meals and refreshments for the duration of the course (for venue-based courses) and a complete set of course materials (provided electronically). If you have any particular requirements, please advise customer services when booking.

Please note
IPI Academy (and our training partners) reserve the right to change the content and timing of the programme, the speakers, the date and venue due to reasons beyond their control. In the unlikely event that the course is cancelled, we will refund the registration fee and disclaim any further liability.

Terms and conditions
The rest of our terms, the event cancellation policy and the terms and conditions are on our website, please visit ipi.academy/content/terms-and-conditions

Reviews



Laura made a subject which can be seen as quite uninteresting, interesting and engaging.



Nicky Chiswick
Regulatory Affairs & Commercial Systems Manager
The Straumann Group
Jul 19 2024



The whole webinar was very interesting



Olga Kirchner
Quality Assistant
FMP Ltd
Jul 18 2023



Great course, understandable and interactive.



Caroline Pascoe
Quality Assistant
Flexible Medical Packaging Ltd
Jul 18 2023



The webinar was very enjoyable and I feel I have gained a lot of knowledge on this topic. As a beginner to the process it was very informative but it may not be as useful for more experienced people.



Philippa Carslake
Technical Officer
Alliance Healthcare
Sep 27 2022

Run this programme in-house for your whole team

Coming to IPI Academy for your in-house training provides an all-inclusive service which gives you access to a wide variety of content, learning platforms and delivery mechanisms as well as your own personal training adviser who will work with you from the initial enquiry through to feedback and follow-up after the programme.

With over 600 trainers, all practitioners and experts across a huge range of fields, we can provide the training you need, where you need it, when you need it, and at a price which suits your budget. Our approach to tailored learning and development consists of designing and delivering the appropriate solution for each client.

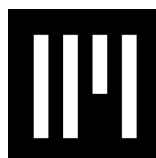
For your FREE consultation and to find out more about how we can work with you to solve your training needs, please contact our training advisers:



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IPI Academy

IPI Academy is a training initiative of Falconbury and Management Forum; leading providers of industry training for over 30 years, based in the UK.

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